

# PETCO NEW VENDOR FORM

(This form can be e-mailed to a vendor for electronic processing)

NAME AND ADDRESS OF ORGANIZATION: \_\_\_\_\_

(Sole proprietors, enter individual name here): \_\_\_\_\_

DBA: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

1. Type of Business (check one): Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Individual \_\_\_\_\_

2. Taxpayer Identification Number:

Social Security Number (for sole proprietors) \_\_\_\_\_

or

Employer Identification Number for Corporations,  
Partnerships, and other business entities: \_\_\_\_\_

3. Are you an Exempt Governmental Agency or a Tax Exempt Organization? Yes \_\_\_\_\_ No \_\_\_\_\_

4. Please circle which describes the type of transaction for which payments are made:

Materials Only	Materials/Services (describe)	_____
Professional Fees	Services Only (describe)	_____
Rent	Other (describe)	_____
Royalties		

5. Payment Remit to Address (Must appear on Invoice): \_\_\_\_\_

6. Please provide the following information regarding the preparer of this form:

Name and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_

Set Up Approval Verification: \_\_\_\_\_

Date: \_\_\_\_\_